

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**  
**June 10, 2015**  
**Minutes**

Board Members Present: Sheryl Abercrombie, Andrea Cornuelle, Carol Scherbak, Betty Brown, Steve Wells, and Cynthia Knapp

Board Members Absent: Amy Adkins and Anne Marie Brown

ExOfficio Members: Vanessa Breeding and Brian Judy

Guests: Dewey Crawford, Ellis Blanton, Karen Sanders and Doyle Decker

AGENDA ITEM	DISCUSSION	Action
Call to order Sheryl Abercrombie	Meeting was called to order at 1:10 p.m.	
Approval of May Minutes		A motion was made by Cynthia Knapp to approve the May 13, 2015 minutes as amended. Seconded by Steve Wells, motion passed.
Approval of Board Travel and per diem		A motion was made Andrea Cornuelle to approve payment of travel and per diem expenses. Seconded by Carol Scherbak, motion passed.
Review of Office Personnel Time Records	Records were distributed for review.	
Committee Work Sessions		
Committee Reports	<p><u>Education Committee:</u> No activity</p> <p><u>Complaint/Violation Committee:</u>            14.02- Ongoing            14.11- Ongoing            15.01-Ongoing</p> <p><u>Applications Committee:</u>            One applicant that was denied a license has submitted a letter asking for an appeal, this request will be sent to legal counsel.</p> <p>The committee reviewed 1 application for a radiation therapy license. The committee made a motion to deny this application from a graduate from a non-</p>	Andrea Cornuelle seconded the motion made by the committee, motion passed.

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	<p>accredited JRCERT program.</p> <p><u>Communications Committee:</u> No activity</p> <p><u>Regulations Revision Committee:</u></p> <ul style="list-style-type: none"> <li>a. Receive additional justifications/changes based upon public comment or questions.</li> <li>b. Review Statements of Consideration for approval</li> </ul>	<p>A motion was made by Andrea Cornuelle to give authority to Sheryl Abercrombie to prepare the Statements of Consideration for the comments received at the administrative regulations hearing and the written comments that were received. Seconded by Betty Brown, motion passed.</p>
Old Business	<p><u>APRN:</u></p> <p><u>New Board Member Training:</u> Geoff Dunn will be scheduling the board member training meeting for late summer/early fall.</p> <p><u>Library and Archives:</u></p> <ul style="list-style-type: none"> <li>a. <u>Committee Presentation Update</u> The KBMIRT Retention Schedule will be presented on June 11, 2015 at the Kentucky Department for Libraries and Archives Board Meeting.</li> </ul> <p><u>Office Issues:</u></p> <ul style="list-style-type: none"> <li>a. <u>Employee Job Description</u></li> <li>b. <u>Computer system delays and updates</u></li> <li>c. <u>SOP's</u></li> <li>d. <u>Mail/ CE Processing Status</u></li> </ul>	<p>A motion was made by Cynthia Knapp to send a letter to the Kentucky Board of Nursing concerning the supervision of a medical imaging technologist by an APRN, and the motion was amended to also include the withdrawal of the letter that was to be drafted during the May meeting. Seconded by Carol Scherbak, motion passed.</p> <p>A motion was made by Cynthia Knapp to table the job description review at this time. Seconded by Carol Scherbak, motion passed.</p> <p>A motion was made by Steve Wells to table the SOP's review at this time. Seconded by Betty Brown, motion passed.</p>

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	<p><u>MOA:</u> The board has received a letter from Kathy Fowler from the Cabinet for Health &amp; Family Services stating that they decline the board's offer to enter into a Memorandum of Agreement (MOA) at this time.</p>	
New Business	<p><u>Other?</u> No new business.</p>	
Executive Director Update Vanessa Breeding	<p><u>License Update:</u> May New -88 ISC—4 Exams-5 Renewals -125 Online Renewals-151 Total Renewals 276</p> <p>Total Deposit \$20,215.00 YTD account balance-- \$ 44,254.83</p> <hr/> <p><u>Related legislative activity:</u> Nothing new to report.</p>	
<b>Future meetings</b>	<p>July 8, 2015</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>42 Fountain Place, Frankfort</b></i></p>	
<b>Meeting adjourned</b>	Meeting adjourned at 3:30 p.m.	